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January 6, 1948

MEMORANDUM TO MONITORING SUPERVISORS

SUBJECT: TASS COVERAGE

Portland copies NEW TASS to North America from 1600 to 1745 when Silver Hill cannot handle it. When Silver Hill cannot cover it, operators put a message on one of the teletype machines requesting Portland to cover from 1600 and listing the item numbers copied at Silver Hill during the morning. Such a message is normally received between 1500 and 1600 and should be expedited to the wire room so that Portland will know without delay.

When Silver Hill cannot cover the 1600-1745 transmission no advance message need be sent Portland, but immediately after 1745 Silver Hill will list the item numbers so far received there. This message also should be expedited to the wire room so that Portland can avoid copying repeats.

[redacted] STAT

Chief, Field Division

cc [redacted] STAT

Silver Hill

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